

General Training Writing Task 1 Local Environment

WRITING TASK 1

You should spend about 20 minutes on this task.

You saw an advertisement asking for people to help with a project to clean up the local environment.

Write a letter to the project organiser. In your letter

- ***say where you saw the advertisement***
- ***explain how you can help***
- ***give details about when you are available***

Write at least 150 words.

You do **NOT** need to write any addresses.

Begin your letter as follows:

Dear Sir or Madam,

**Task 1 Local Environment Script E**

Dear Sir or Madam,

How are you? My name is Akiko Nishimura.

I saw your advertisement on the news paper yesterday.

I really interested the advertisement of a project to clean up. I used to join the same project before.

I joined to clean up the beach before this summer.

I met some people that they were really friendly and kind. They were teaching me for a lot of things of clean up the beach. I learned that I use the material and clothes. So I know how to clean up

the beach, and I can be a leader for a project to clean up. I have some experiance for these projects. I hope that I will be a leader for the projects. Could you think about it, please?

I wish that I can help to clean up the beach.

If you chose me, I will do my best for cleaning up. I am looking forward to see you soon.

Thank you very much.



Examiner Comments on General Training Writing Task 1 Local Environment Script E

Band 4

The purpose of the letter is stated but the candidate fails to address the third bullet point while including some irrelevant information, so the rating is limited to Band 4. The opening and closing sections are inappropriate in tone and do not match the purpose of the letter. The sequencing of information gives the letter an underlying coherence so the ideas can be followed, but there is a lack of overall progression. Sentences are not fluently linked and the lack of referencing and substitution results in considerable repetition. The range of vocabulary is limited to basic expressions which are used repetitively, and overall these are inadequate for the task. Similarly, the range of sentence forms is very limited with predominantly short, simple structures used repetitively. Attempts at variation in expression or more complex structures are rare and result in grammatical error.